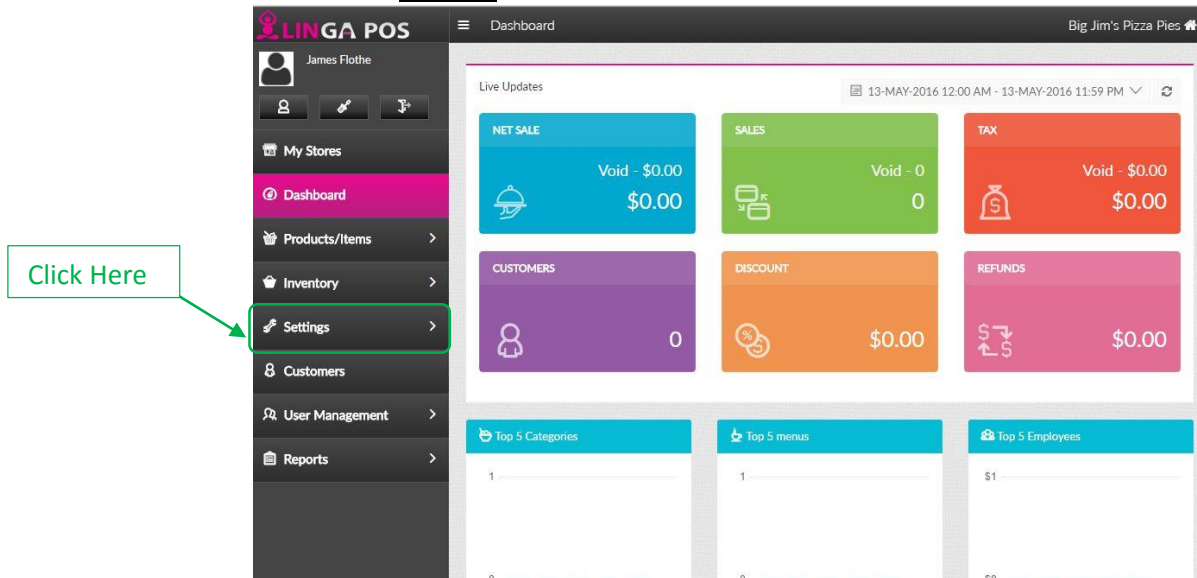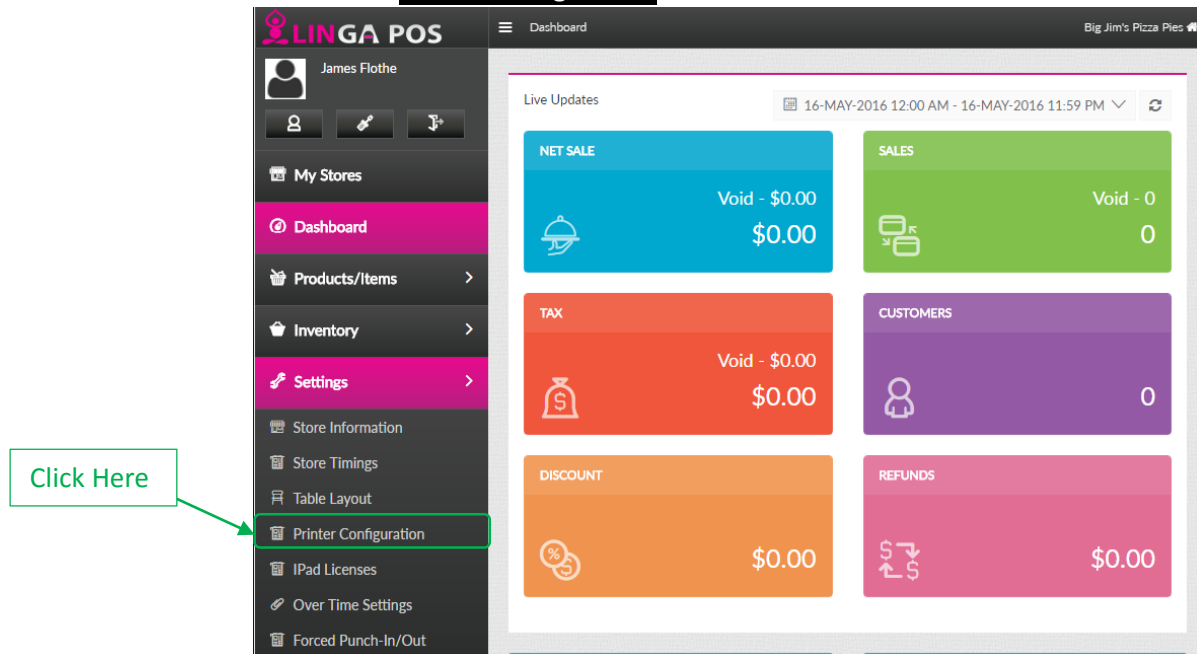# LINGA POS

Kitchen Printers

Settings>Printer Configuration>Kitchen Printers
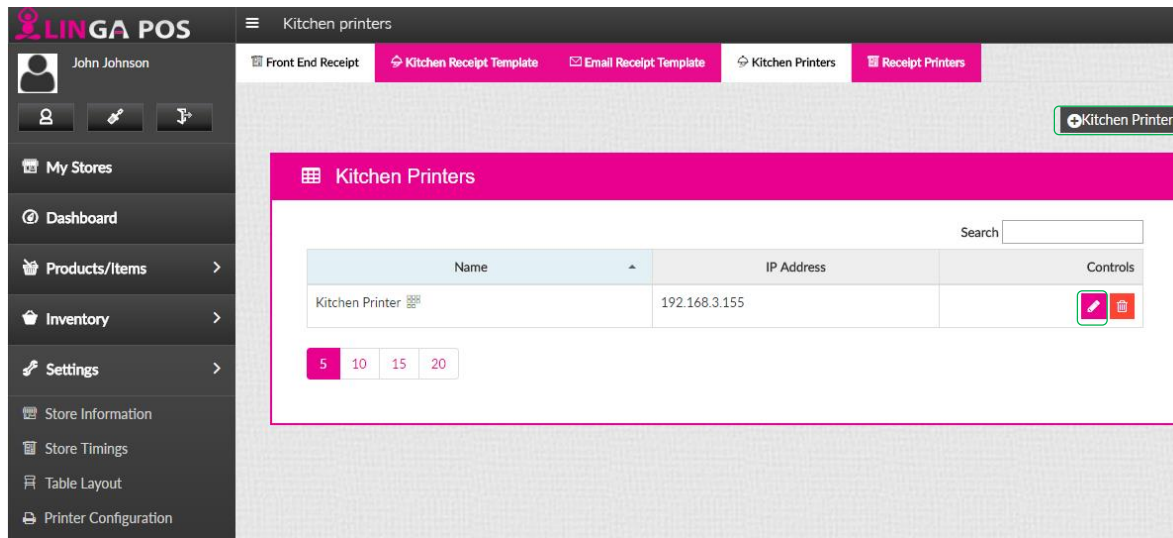
- o Sign into the LingaPOS back office online at mystore.lingapos.com
- o Click on the **Settings** tab on the Navigation Panel

Click Here

- o Click on the **Printer Configuration** tab

Click Here

o   Click on the [Kitchen Printers] tab

o   Click on the edit [✏] button to configure an existing printer or click on the [⊕ Kitchen Printer] button to add a new printer

o   Name - Enter the Name of the printer
o   IP Address - Enter the IP Address of the printer
o   Apply To All Categories - Enable this if you want all ordered items to print to this printer
O   Press the [Update Template] button when finished to save changes